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Deadline to Apply: until filled
To obtain an application
please visit our website at
www.sandcoind.com
or visit our lobby

Sandco Industries

EXTERNAL NOTICE OF AVAILABLE POSITION

DATE AVAILABLE: October 29, 2018

POSITION: Van Operator & Vocational Habilitation Trainer

DATE AVAILABLE: Immediate Opening

QUALIFICATIONS: Meets DOT physical requirements. High School diploma or equivalent; Valid Ohio Driver's License with a satisfactory driving record; Valid Auto Insurance; able to complete DODD required trainings; able to obtain First Aid and CPR certification; Must be willing to complete proper safety training and learn to tie down wheelchairs.

HOURS: Up to 24 hours per week

RESPONSIBILITIES:

- Operates passenger van to transport adults to and from work and special outings or events as required; serves as liaison between homes and work; administers first aid as required; ensures seat belts are fastened.
- Performs daily check on vans; visually inspects vans to ensure proper operation of safety equipment; reports need for van maintenance and repair immediately.
- Provide vocational skill development services to persons who have developmental disabilities. Supervise individuals and motivate them to meet their production goals and interests. Maintain individual's documentation, and other record keeping and reporting procedures.
- Ensure high quality assurance standards for all assembled parts and contracted work.
- May accompany clients on special events scheduled during work hours.
- Promote positive public relations towards individuals with developmental disabilities.
- Perform other duties as required.

ESSENTIAL FUNCTIONS:

Must meet DOT physical requirements. Must be able to operate a motor vehicle, hand cart, scales, small hand tools, computer, phone, and office equipment. Must demonstrate good communication skills. Must be able to lift up to 50 lbs.



*Sandco Industries Non-Profit Board: Aaron Wilson - President • Taylor Knight - Vice President • Kathee Bruno- Secretary
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Sandco Industries does not discriminate because of disability, race, color, creed, national origin, sex, gender identity or age.